



# Association of Employment Agencies (Singapore)

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## APPENDIX A

### COMPLAINT FORM

<b>COMPLAINANT INFORMATION</b>	
Name:	NRIC / Passport:
Mailing Address:	
Contact Details:	
<b>YOUR COMPLAINT IS AGAINST</b>	
Name of Employment Agency:	
Business Address:	
Contact Details:	
<b>YOUR COMPLAINT IS ABOUT</b>	
Enter information regarding your complaint. Be sure to include all relevant facts. List each event in the order in which it occurred, include the date of occurrence. Indicate any actions that you have taken to resolve the issue. Attach additional sheets if necessary.	
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<b>DECLARATION BY COMPLAINANT</b>	
<p>I, the above-named complainant, hereby agree to and undertake to abide by the Procedures governing complaints against accredited members of the Association of Employment Agencies (Singapore) and represent that I have attached / provided all relevant documents, information and details in connection with this complaint. I herewith agree and accept the facts that I shall not hold AEA(S) liable for any unsuccessful claims, compensation, reimbursement, act or omission in connection with my complaint.</p> <p>I hereby attach payment of the registration fee of S\$50 in cash / cheque _____ made payable to "AEA(S)".</p> <p>_____</p>	
<b>SIGNATURE &amp; DATE</b>	