



Association of Employment Agencies (Singapore)

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19 April 2010

Circular No. 011/04/2009-11

Dear Valued Members,

RENEWAL OF ACCREDITATION WITH INDONESIAN EMBASSY

Please be reminded to submit your application for the renewal of your agency accreditation with the Embassy of Indonesia.

The following documents are to be attached with your application:

- 1) Two recent passport-size photographs of licensee
- 2) Photocopy of Identity Card
- 3) Photocopy of Registry of Company
- 4) Photocopy of Licence from Ministry of Manpower (MOM) to operate a maid agency
- 5) Photocopy of AEA(S) or CaseTrust Accreditation Certificate

You may wish to collect the accreditation application forms from AEA(S) office or from the Embassy. Completed application forms should be submitted to:

Domestic Worker Department at 2nd Level,
Indonesian Embassy
No. 7 Chatsworth Road
Singapore 249761.

Thank you.

Huah Teng Lin
Chairman

Industry Relations & Partnerships Subcommittee