



Association of Employment Agencies (Singapore)

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12 March 2010

NO PROXIES ALLOWED

To: Members

Via post, fax and email

NOTICE OF 8TH ANNUAL GENERAL MEETING (AGM)

Notice is hereby given by the Management Committee that the AGM of The Association of Employment Agencies (Singapore) will be held on:

- Date: 31 March 2010 (Wednesday)**
Time: 1.00 – 1.30 pm (Registration)
1.30 pm (Commencement of AGM)
Venue: YMCA International House (please refer attached location map)
(Level 4, Tan Chin Tuan Room 1 & 2)
1, Orchard Road, Singapore 238824
(3 minutes walk from Dhoby Ghaut MRT Station)

The business to be transacted at the Meeting is as follows:

1. To confirm the minutes of the last Annual General Meeting held on 31 Mar 2009
2. To receive the Annual Report of the Management Committee for 2009
3. To receive the Financial Statements for the year ended 31 Dec 2009
4. To appoint an Auditor for the ensuing year
5. To transact any other business

NOTES

1. *Clause 10.3 - Any member who wishes to place an item on the agenda of a General Meeting may do so provided he gives notice to the Secretary 7 days before the meeting is held.*
2. *Clause 10.4 - Unless otherwise stated in this Constitution, voting by proxy shall not be allowed at any General Meetings.*
3. *Registration for AGM will close 5 minutes before voting commences. Membership Card / NRIC must be presented for verification.*
4. *Payments for Membership renewal shall reach the Treasurer on / before 21 March 2010 at 5.30pm to qualify for voting.*
5. *Membership applications will temporarily close from 22 March 2010 – 7 April 2010*
6. *As the litigation case against the Association is ongoing, this matter shall not be discussed at this AGM.*
7. **Audited Accounts for the Financial Year ending 31 December 2009 will be posted on our AEA(S) website: www.aeas.org.sg by 17 March 2010.**

Thank you.

Chew Kim Whatt
Secretary, AEA(S)

LOCATION MAP (YMCA International House)

